

**Temecula Valley Charter School
Board Policy**

5000 Personnel

5026 Unaccompanied Minors and Day Care Services Policy

Board Action: APPROVED

Effective Date: 06-6-2016

TVCS is committed to providing and maintaining a safe environment for students and employees. The TVCS property, facilities and staff are available to carry out business on behalf of the School. TVCS does not provide day care services to any unenrolled or enrolled students, including students related to Employees.

Employees understand supervision will not be provided to any child, including those related to TVCS employees, enrolled or unenrolled, before, during or after school hours. After school hours students of employees must either remain under the direct care and control of their parent/TVCS employee or be picked from campus. Employees agree they shall exercise vigilant and watchful care over the conduct and habits of their children, whether enrolled TVCS students or not, while under their supervision. All children related to TVCS employees, enrolled or unenrolled, **must be accompanied by their Employee relative while on campus.**

Employees are expected to adhere to a regular attendance policy as well to participate when required in staff meetings and professional development.

During staff meetings and when participating in professional development, Employees shall not be accompanied by their children or relatives, whether enrolled or unenrolled at TVCS. Employees will not bring children to staff meetings or professional development. Furthermore, Employees will not leave their children in the care of other staff members, including administrative staff, while attending staff meetings or professional development.