

**TEMECULA VALLEY CHARTER SCHOOL
Board Policy**

Section 2000 Governing Board

2001 Administration Staff Organization

Board Action: APPROVED

Effective Date: 8-20-15

The Executive Director/Principal shall organize the administrative staff in a manner that best supports the educational program through efficient operations, effective communications, and direct assistance to schools.

The Executive Director/Principal shall maintain a current school organization chart which designates lines of primary responsibility and the relationships between all district positions. Lines of responsibility shall in no way prevent staff members at all levels from collaborating, communicating, and cooperating to develop the best possible programs and provide efficient and effective services.

The Executive Director/Principal may adjust staff responsibilities temporarily or permanently as needed to accommodate the workload and/or individual capabilities.